

MINUTES OF THE PARISH COUNCIL MEETING HELD ON 4th SEPTEMBER 2022 AT 5.00PM AT HARGRAVE VILLAGE HALL

In Attendance – Cllr J Windsor - Chairman
Cllr S Martin
Cllr M Roscoe
Cllr S Ratledge

Cllr L Sackett
Cllr M Pilkington
Cllr O de Braekeleer
Members of the Public: 2

APOLOGIES: Apologies were received and accepted from Cllr R Bird due to previous commitment and Cllr S Hyden due to family commitment.

DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS & DISPENSATION REQUESTS – No declarations of interests were received.

PUBLIC SESSION

A resident raised issues around the amount of dog fouling near Bretton Farm. The Chairman confirmed that this had already been raised with CWaC and they had undertaken to monitor the situation.

A trustee representing the Tarporley War Memorial Board thanked the Parish Council for their continued support and provided an update to the meeting in relation to the inpatient services which were suspended due to Covid and staffing shortages last year. Following a consultation period, the Trustees took the decision to no longer offer inpatient facilities in the hospital. The board, it was reported, after some discussion, have progressed to create a working partnership with a COCH Foundation Trust which will allow services to continue and be provided in the Community. The new services being proposed are significantly different to what was previously being provided as there will be no respite provided on site. COCH has taken a three-year lease on the building with the Trustees continuing with an office on site.

Following phase one of the renovation of the facilities by CoCH which have now been completed the services available are:-

Rapid Response Team – enable patients to receive care in own homes

Hospital at Homes Team

Consultant, diagnostic and therapy – orthopaedics, plastics, and another clinic still to be decided.

It was reported that the physiotherapy services will continue on site, as well as the GP minor injuries facility and Ultrasound services. It was also reported that the Tarporley War Memorial Board will continue to review and look at other providers who may be interested in utilising the facilities for community-based care services.

The trustee confirmed that there are now 7 trustees on the board, the annual cashflow is in balance – which has not been the case for several years. The role of trustees moving forward is to secure and protect the future of the facilities. The charity itself is able to support local organisation and at the moment, they are undertaking a three-month review to understand what the communities consider that be their priorities for services within the community.

One resident left the meeting.

MINUTES

RESOLVED 22/022 that the Chairman signs, as a true and correct record, subject to the following change:-

Defibrillator Huxley - Cllr Martin would re-register the Defib Machine with "The Circuit" following receipt of the replacement defib pads that have been ordered and he will undertake weekly checks with Cllr Ratledge as back-up.

ACTIONS

Cllr O De Braekeleer confirmed that his gardener had strimmed all around the village gates and will continue to do so. Thanks were given for this service.

Beacon – The Jubilee committee had suggested that the Beacon be located at a site on Mr & Mrs Briscoe's land. It was suggested by the Parish Council that an alternative site on the Church playing field in Hargrave be explored which would mean that the beacon could be utilised by the community for future events. It was confirmed that the field was owned by the Thomas Moulston Trust and managed by PCC.

ACTION: Cllr Roscoe to explore with the Thomas Moulston Trust and PCC and report back to the Jubilee Committee.

It was also confirmed by the Clerk that the Parish Council Insurance Company had confirmed that the Parish Council could accept the Beacon as an insurable asset even though it would be located on property not owned by them subject to providing the insurance company with a replacement valuation (including installation). The land where the beacon is installed, would still be the responsibility of the landowner themselves.

FOR NOTING: Commercial cost for replacement would be £800

BUSINESS AND CORRESPONDENCE

Huxley Primary School – The Chair of Governors was invited to the meeting but did not attend so she will be asked to submit a written piece to be circulated to the Parish Council in her absence.

Tarporley War Memorial Hospital – covered earlier in the meeting under Public Participation.

Footpaths – Cllr Pilkington confirmed all footpath issues previously raised in Huxley had now been resolved. Cllr Pilkington reported that there was a stile on the footpath towards the canal that had been reported due to the stile being insecure – she undertook to provide the details to the clerk.

It was also reported since the last meeting the following issues has been raised with CWaC :-

- Restricted byway off Hoofield Lane had been reported to CWaC for maintenance work due to the byway being overgrown and impassable. CWaC confirmed that the byway was on their list of annual maintenance and had scheduled this work with their contractor.
- Stile on FP4 – Huxley Lane Opposite the Inn at Huxley was overgrown.
- Stile on FP3 (location 50556 62155) – on land owned by Lloyds had a top rail loose
- Stile on FP3 (location 50826 62217) – overgrown hedges surrounding stile
- Bridge over Southerly Brook FP3/FP10 intersection – north side steps broken and partly collapsed bridge
- Stile on FP4 (location 50939 61873) – overgrown around stile and deep mud on both sides making gate impassable in the winter.
- Stile on FP4/FP11 intersection – overgrown
- Bridge on FP11 is rotten and has a large hole on it, no handrail and also overgrown

Review of Condition and Safety of Assets – It was reported that following the sandblasting of the Huxley Village

sign by Mike Sackett, the backboard had now been repainted thanks to Cllr Pilkington and the sign was now reinstated.

It was noted that the noticeboard still needed to be erected by Cllr Martin with Cllrs Ratledge and Hyden in assistance. As the ground is so dry, there will be a need for machinery to dig the holes. The council was investigating if there was a mechanical hole borer in the area which may be utilised.

Defibrillator Huxley – it was reported that the Clerk had chased the replacements defib pads but these were currently still out of stock and awaiting delivery.

Highways – A report on the current highways issues was circulated and actions since the last meeting were noted.

The following Highways work had been closed by CWaC:-

- SS434134763 - Overgrown hedge restricting view on Long Lane before junction with Mill Lane on bend. Land belongs to Higher Huxley Barn CH39BZ. No action was deemed necessary by CWaC.
- SS434220387 – The Old Post Office, Church Lane, Hargrave – hedges overgrown – CWaC have attended site and cut back the overgrown brambles due to the property being empty.

The following highways work was on-going:-

HW389727334 – Damaged Sign at Junction of Red Lane, Huxley and Huxley Lane had been passed to contractor
HW364056532 – Missing Church Lane sign between Bridge House and Swallow Farm had been passed to contractor. The parish council would continue to monitor the outstanding issues.

HW389942562 – Junction of Martins Lane/Guy Lane – further works still to be programmed.

Community Litter Picking & Daffodil Planting - It was agreed that the next Community Litter Picking Event would take place on 8th October 2022 at Hargrave (Cllr Pilkington to liaise with Cllr Windsor re organising the event) and 15th October 2022 at Huxley between 10.00am - 12.00 noon. This had been advertised in the Around Our Way newsletter asking for volunteers.

Locations for planting daffodils were sought from the Parish Councillors:-

- Both entrances to Huxley & Hargrave
 - Both sides of Village Gates
 - Crossroads on Long Lane
- Additional suggestions from residents were:-
- Long Lane along the verge by Huxley sign.
 - Along Chapel railings on the road side – possibly not enough room between road and railings

Volunteers were also sought for the planting of daffodils.

Speed Monitoring – It was reported that Cllr Sackett had arranged with CWaC to loan the SID machine and volunteers were sought to undertake Speed Monitoring from 19th October.

In addition CWaC had agreed to undertake speed monitoring on Long Lane and through Hargrave village in the autumn.

ACTION: Forward residents contact details to Cllr Sackett to make arrangements for SID training.

Locations for use of SID machine:-

Primary School

Inn at Huxley

Outside Bank Cottage, Huxley Lane

SAAA 2022 Opt-out Communication from External Auditor – the Opt-Out of the SAAA central external auditor appointment arrangements correspondence were noted and it was **RESOLVED 22/023** to undertake no action and remain opted in to the central external auditor scheme.

PLANNING

The Planning Register dated 25/08/2022 was accepted and changes to the planning register from last meeting were noted.

It was reported that the following applications had received a determination from Chester West and Chester Council:-

21/01732/REM – Bridge Cottages, Milners Health Lane, Waverton Chester – Approval of Reserved Matters – Approved.

22/00470/FUL – Brook House, Hoofield Lane, Huxley CH3 9BR – Demolition of existing storage building and replacement outbuildings with ancillary office and storage space – Approved.

22/00625/LDC – Hatton Cottage, Whitchurch Road, Saighton CH3 9AU – Single Storey rear Extension – Decided.

It was reported that the following application had been consulted upon since the last meeting:-

22/02826/FUL – Hall House Farm, Hatton Hall Lane, Hatton, Chester CH3 9AP – Erection of Hay and Straw store, farm machinery, dry store and solar plant room – Comments made by the Parish Council - **No Objections** due to the solar panels being low visual impact, relatively small scale, not in greenbelt and could be reinstated to agricultural land in the future – Parish Council would like to see more planning detail and a land appraisal to establish what type of agricultural land is being proposed for turning to solar panels.

22/01981/FUL – The Inn at Huxley, Huxley Lane, Huxley Chester CH3 9BG – Erection of a building to be used as a rural shop (retrospective) – Comments made by the Parish Council - **No Objections** however if permission is granted, the Council requests that a condition be put in place that if in the future the shop ceases to trade the buildings/storage units concerning the shop should be taken down and removed within 1 month due to impact of visual amenity in open countryside .

Planning Enforcement 20/02055/FUL – Removal of mobile home and septic tank from land at Hargrave. Clerk had chased the Head of the Planning Department for an update but not received anything to date.

ACTION: Chase Head of Planning Department again for update.

FINANCIAL ITEMS

Cashbook and Out-turn Forecast YTD

RESOLVED 22/024 Year to date cashbook and out-turn report dated 26/08/2022 was approved as a true and correct record.

Bank Reconciliation against Cashbook YTD – **RESOLVED 22/025** – that Cllr Ratledge signs the Bank Reconciliation and Bank Statements.

One resident left the meeting.

Clerk's Training – it was **RESOLVED 22/026** proposed Cllr O de Braekeleer, seconded Cllr S Martin to support the clerk's attendance at:-

SLCC Branch Conference - £30

SLCC Local Council Clerk Finance Summit - £54

CHALC General Power of Competence Training - £25

Costs for training to be split between the five Parish Council clerk worked for therefore cost to this parish council was £21.80

Income received since the last meeting:-

£0.13 & £0.46 in Bank Interest

Payments made/received since last meeting:-

Clerk Pay	Tax Point 5	£243.01
Clerk Pay	Tax Point 6	£243.01
Clerk's Expenses		£41.30
PQR Limited	Payroll Services for Q1	£30.60
ICO	Data Protection Subscription	£35.00
Mrs Mary Strefford	Contribution towards Jubilee Event	£68.32
Orwell Engineering	Contribution towards Jubilee Beacon	£100.00

RESOLVED 22/027 to accept the income and payments since the last meeting for approval.

PARISH COUNCIL POLICIES

The following policies & procedures were presented to the Parish Council meeting for approval:-

Risk Management Strategy

Scheme of Delegation

Planning Protocols - It was noted that Cllr Winsdor and Cllr Sackett be the named leads for planning items for 2022-23.

Health and Safety Policy

Training and Development Policy

Cllr O de Braekeleer undertook to abstain from this item on the agenda.

RESOLVED 22/028 to adopt the policies & procedures as presented to the meeting.

ITEMS REQUESTED FOR NEXT AGENDA

NEXT MEETING

Sunday 6th November 2022 at 5pm at Huxley Village Hall.

The meeting closed at 18:26

Signed:.....

Dated:.....